附件1

**数学科学学院办公（实验）室使用管理登记表**

房间号： 办公室（实验室）总人数： 房间负责人：

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| **日期** | **到岗人员** | **进楼时体温** | **进入具体时间** | **离开具体时间** | **早通风** | **上午消毒** | **午通风** | **下午通风** | **下班前消毒** | **备注** |
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请务必准确填写表内数据，需时间详尽、不得空项。如当日中间离开逸夫楼回来需重新登记。

每日2次消毒，3次通风，每次通风时间不少于30分钟。到岗人员按实际操作在对应项下打√ 即可